

ADDENDUM ONE QUESTIONS and ANSWERS

Date: November 7, 2018

To: All Bidders

From: Annette Walton, Buyer
AS Materiel State Purchasing Bureau

RE: Addendum for Request for Proposal Number RFP 5947 Z1 to be opened November 26, 2018 at 2:00 P.M. Central Time

Questions and Answers

Following are the questions submitted and answers provided for the above mentioned Request for Proposal. The questions and answers are to be considered as part of the Request for Proposal. It is the Bidder's responsibility to check the State Purchasing Bureau website for all addenda or amendments.

<u>Question Number</u>	<u>RFP Section Reference</u>	<u>RFP Page Number</u>	<u>Question</u>	<u>State Response</u>
1.	RFP 5947 Z1 Section V.A-B: Project Description & Scope of Work		As we understand it, the project would entail conducting the Scope of Work as described in Section V.C for various individual organizations and/or EMS systems throughout the State, and as assigned by DHHS EHS? Is that correct?	Yes, this is correct. DHHS EHS will identify and assign EMS services or systems that will participate.
2.	RFP 5947 Z1 Section V.A-B: Project Description & Scope of Work		Do you have any ideas how many separate assessments would need to be completed?	Contractor must complete all assessments as assigned to meet the requirements of the RFP. Typically, two (2) to four (4) assessments are completed within a one (1) year period.
3.	RFP 5947 Z1 Section V.A-B: Project Description & Scope of Work		The costs to conduct each assessment would vary, depending on the number of agencies involved, call volumes, geographic size, etc.? Is there any way to determine what the typical features of each location would be?	The features of each location vary. Nebraska has 423 licensed services. Each of these services have varying call volumes, geographic coverage area, etc. Some participate in regional collaborations. Funding for these assessments will restrict the assessments to rural areas.

4.	RFP 5947 Z1 Section V.A-B: Project Description & Scope of Work		Is there an expectation that the consultant fees would be the same for each assessment?	Yes. Please see Cost Proposal.
5.	RFP 5947 Z1 Section V.A-B: Project Description & Scope of Work		Do you have any idea of what the expectations concerning an agency's or systems timeline might be?	The assessments are done on an as needed basis. When the assessment is requested the agency's goal is for the assessment to be started within one month of the request. The remaining timeline will be determined during the initial call between the agency, service and consultant.
6.	V.B.	22	Is the amount of grant funding from the Medicare Rural Hospital Flexibility Program for this consulting project public information, and if so, what was the amount of the grant award?	The funding for assessments varies from year to year based on other projects that this funding would be used for. The amount is public information. Funding for the current year is approximately \$45,000; however, this amount will change in upcoming years due to the grant going to competitive bid.
7.	V.B.	22	Of the 420 EMS services in Nebraska, does the State have an estimate of how many would be assessed individually or regionally?	The number of individual and regional assessments vary each year. Services are typically assessed individually; however, there has been an increase in regional assessments as services experience staffing issues.
8.	V. C. 8. a-c	25	If optional services are requested by the State, will we be compensated separately, or should we anticipate this request and include pricing in this RFP response?	Optional Services requested as a part of this RFP are listed in the Cost Proposal.
9.	V. F. 5.	26	To meet this requirement, can we submit three final reports that our lead	Yes, however the reports have to be relevant to the requirements of this RFP.

			consultant completed that are from a different company that released the reports for this project as examples of our consultant's work?	
10.	VI. 2. H.	28	Does the summary matrix listing the bidder's previous experience limited to the three final reports submitted as required in Section V. F. 5, or can they be three different projects?	The three (3) reports can be from three (3) different projects, however the reports have to be relevant to the requirements of this RFP.
11.	Cost Proposal		<p>Could you please clarify the cost proposal? Am I understanding the table correctly as asking for the cost of 1 quarterly assessment, broken down into the 3 stages identified in the RFP?</p> <p>In that case, is it correct to understand the box under "Initial Award Year 1" as representing the cost of 1 stage (Stage 1) of 1 out of 4 assessments we propose to contract to do in Year 1? Thank you.</p>	<p>Yes.</p> <p>Yes.</p>
12.	V. F 1-5	27	Is it sufficient, when answering Section F "Bidder Requirements," to refer the reader/evaluator to the appropriate section of our Technical Proposal for our responses to items 1-5? Or, is it preferable that we summarize our responses and fill in the boxes in the RFP as well?	Please provide your response to the specific questions listed in Section F. Bidder Requirements in the space provided.

This addendum will become part of the proposal and should be acknowledged with the Request for Proposal response.